

Marywood University Health & Safety Committee Minutes

Place: Studio Arts Center

Date: February 16, 2010

Time: 9:00 AM

Present: Matt Povse, Mike Finnegan, Lou Twardzik, Ernie Mengoni, Nancy Gibbons, Myron Marcinek, Jerry Moskalczak

Excused: Theresa Naro, Len Herman

Absent: Lori Swanchak, Prashanta Priest, Linda McDade

<u>Agenda Item</u>	<u>Discussion</u>	<u>Recommendations/Actions</u>
1. Meeting opened	9:36 a.m.	
2. Minutes reviewed/approved/ correct.	January minutes approved.	
3. Old Business	<ul style="list-style-type: none"> • Emergency Phone Boxes throughout campus • Removable cross walk signs and stop sign at the bottom of College Avenue @ Adams Avenue. • Sidewalk between the back of the O’Neill Center and the road over to the Mellow Center. 	<ul style="list-style-type: none"> • A concern was voiced as to whether or not Security know which box the call comes from. Mike Finegan said that it shows on the Security land line but if those calls are forwarded to a cell phone, the location does not show. A plate identifying the location should be added to the boxes so the caller can let Security know where they are when calling. • Mike Finegan is waiting for an appointment with Scranton Police Chief, Dave Elliott, to discuss both. • This is supposed to be an emergency exit only and not used on a regular basis as an entrance or exit. No sidewalk will be constructed.
4. New Business	Curb cut out for handicapped accessibility at the corner of Adams and University going to the McGowan Center and the curb in the rear of McGowan when exiting from the area of the Atrium.	Both are uneven and are a problem for persons in wheelchairs. This will be addressed by Mike Finegan with Mark Burns.
5. Next fire drill	Printing & Mailing Center, March 9 th , 9:00 AM	
6. Review of accident/incident records	No reports reviewed – Prashanta absent	
7. Next meeting/inspection	TBD	
8. Open forum	Yearly safety training.	Mike Finegan will contact Gordon Smoko of PMA to schedule yearly training. If this is done in March, it will take the place of the usual meeting.
9. Adjournment	9:50 AM	

Cc: Joseph X. Garvey, Wendy Yankelitis, Laurie Munley, Joe McCormack, Gordon Smoko, Gil Murray

Respectfully submitted by: Nancy A. Gibbons