



Office of the Registrar

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Fax: (570) 961-4758
E-mail: registrar@maryu.marywood.edu
Website: www.marywood.edu

MAIL INFORMATION FORM

- This form is used to collect information necessary for the shipment and payment of express mail to a United States or foreign address.
- Any errors in address or credit card information will result in the delay of your shipment and/or receipt of your shipment.
- Marywood University has contracted with FedEx for all express shipments. No other shipping service will be utilized.
- Delivery tracking information will be emailed to the email address provided on this form.

Personal Information

_____	_____	_____
Last Name	First Name	Initial
_____	_____	(_____)_____
Student ID Number	Email Address	Preferred Phone Number

Shipping Information

_____	_____	_____	
Last Name	First Name	Initial	

Organization/In Care Of			

Street Address			
_____	_____	_____	_____
City	State	Province/Territory/District	Postal Code

Payment Information

_____	_____	
Cardholder Name	Cardholder Signature	
_____	_____	
_____	_____	_____
16-Digit Card Number	Expiration Date (MM/YY)	3-Digit Security Code (from signature panel)

Certification of Information

I affirm that the information presented on this form is true and correct.

_____	_____
Signature	Date

FOR OFFICE USE ONLY

_____	_____	_____	_____	_____
Date Received	Initials	Date Mailed	Tracking Number	Amount Charged